

**QUEENS LIBRARY
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 20, 2018**

Central Library
89-11 Merrick Boulevard, Jamaica, NY 11432

AGENDA

7:00 PM BOARD OF TRUSTEES REGULAR MEETING

I. Roll Call

II. Approval of BOT Minutes

A. Board of Trustees Meeting - September 20, 2018

III. Report of the Chairman of the Board

IV. Committee Reports

A. Buildings & Grounds Committee - November 20, 2016

1. Approval of the Building & Grounds Committee Report (ID # 1879)

B. Executive Committee - November 20, 2016

1. Approval of Executive Committee Report (ID # 1882)

C. Labor Relations Committee - November 20, 2016

1. Approval of Labor Relations Committee Report (ID # 1881)

D. Finance & Investments Committee - November 20, 2018

1. Approval of Finance and Investments Committee Report (ID # 1880)

V. President's Report

1. Key Performance Indicators Report September 2018 (ID # 1883)
2. Key Performance Indicators Report October 2018 (ID # 1891)

VI. Other Business

1. Selection of Nominating Committee for Election of Officers 2019 (ID # 1885)
2. Calendar of Meeting Dates January 2019 through December 2019 (ID # 1892)

VII. Adjournment

1. Motion to Adjourn (ID # 1884)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1879

AGENDA: Approval of the Building & Grounds Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1882

AGENDA: Approval of Executive Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1881

AGENDA: Approval of Labor Relations Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1880

AGENDA: Approval of Finance and Investments Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1883

AGENDA: Key Performance Indicators Report September 2018

Attachments:

Key Performance Indicators Report - September 2018 (PDF)

President's Report: September 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Arverne	15,852	-5.17%	7,728	-15.37%	1,321	70.01%	1,497	-16.37%	
Astoria	6,644	-3.64%	5,707	-18.70%	669	-32.22%	926	-27.88%	
Auburndale	12,528	-1.66%	6,164	-2.76%	1,583	98.62%	1,950	-41.32%	
Baisley Park	5,295	0.93%	6,756	-0.52%	1,427	-3.25%	2,793	36.18%	
Bayside	21,713	-14.45%	11,999	-12.85%	1,891	105.99%	3,348	-33.66%	
Bay Terrace	6,985	-19.15%	5,969	-18.42%	636	128.78%	1,047	-23.58%	
Bellerose	8,054	-23.49%	6,631	-21.91%	494	-20.96%	1,608	-34.63%	1,2
Briarwood	12,167	-0.47%	10,212	-7.78%	2,572	28.60%	5,556	0.09%	
Broadway	14,830	-9.36%	19,658	-2.31%	4,975	13.77%	7,004	-8.43%	
Broad Channel	4,935	-11.75%	2,051	27.55%	87	210.71%	30	-57.75%	
Cambria Heights	5,561	-3.89%	12,629	-6.74%	4,190	27.74%	1,080	1073.91%	
Corona	14,150	-6.09%	19,001	-9.14%	2,982	29.60%	5,573	11.42%	
Court Square	6,493	-2.43%	7,487	-4.89%	1,085	-6.55%	1,809	40.67%	
Douglaston	8,521	-18.51%	6,766	-12.24%	255	-24.56%	873	-36.14%	
East Elmhurst	43	-98.81%	0	X	0	X	0	X	1,2
East Flushing	7,498	-15.48%	6,266	-8.07%	1,223	22.06%	1,328	-19.07%	
Elmhurst	44,113	-23.91%	35,839	-29.64%	1,636	-8.19%	9,919	-6.86%	
Far Rockaway	7,262	-9.74%	8,998	-30.21%	847	-35.98%	1,746	-37.84%	1
Forest Hills	27,469	-2.69%	23,828	0.65%	2,740	-17.30%	10,452	-37.70%	
Fresh Meadows	37,528	-11.52%	16,249	-5.57%	1,165	2.92%	5,718	-26.63%	
Glen Oaks	21,705	-8.47%	15,353	3.96%	7,285	77.04%	9,567	45.71%	
Glendale	3,816	-46.38%	5,818	39.35%	373	-45.47%	795	32.94%	1,2
Hillcrest	12,433	-4.55%	8,130	-5.32%	731	222.03%	2,236	6.43%	
Hollis	5,487	-9.52%	6,885	-3.25%	674	-7.80%	1,756	38.38%	
Howard Beach	7,316	-15.19%	6,075	-4.00%	741	626.47%	3,494	23.59%	
Jackson Heights	25,910	-10.83%	29,589	-9.11%	2,182	81.83%	4,679	-17.22%	
Kew Gardens Hills	23,819	-9.90%	13,541	-20.82%	410	167.97%	1,555	-51.92%	2
Langston Hughes	5,656	9.40%	11,234	-1.14%	1,617	181.22%	1,728	29.34%	
Laurelton	5,058	-14.63%	6,796	-25.71%	313	-61.17%	1,260	-47.10%	
Lefferts	8,485	-16.75%	10,811	-19.97%	978	-35.15%	6,029	-5.06%	
Lefrak City	6,500	-3.70%	11,124	3.34%	958	64.32%	765	-78.80%	

Attachment: Key Performance Indicators Report - September 2018 (1883 : Key Performance Indicators

President's Report: September 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Long Island City	7,811	-3.35%	9,122	-19.18%	3,537	-28.40%	5,508	-28.47%	
Maspeth	13,651	-13.35%	9,132	-15.48%	929	-14.85%	1,956	-19.74%	
McGoldrick	10,827	20.62%	7,932	7.45%	1,030	146.41%	2,986	61.14%	2
Middle Village	5,623	8.97%	3,808	1.44%	349	-36.78%	1,365	290.00%	
Mitchell-Linden	14,870	-23.24%	11,475	-15.13%	946	-22.33%	2,161	-42.25%	
North Forest Park	10,564	-7.85%	7,628	-6.15%	363	13.08%	903	-70.11%	
North Hills	8,595	-4.30%	7,641	-4.92%	715	-8.92%	1,574	17.90%	
Ozone Park	7,518	-11.06%	9,059	-7.61%	602	51.26%	1,340	138.43%	
Peninsula	14,162	-12.87%	11,446	-11.88%	741	-73.73%	1,838	35.05%	
Pomonok	6,738	-12.75%	6,004	-19.78%	1,912	20.33%	1,300	-24.51%	
Poppenhusen	6,106	-9.98%	5,237	-19.78%	462	25.54%	737	-21.26%	
Queensboro Hill	7,169	-7.52%	10,177	-12.25%	1,909	258.83%	691	-50.00%	
Queens Village	6,587	-10.23%	6,842	-9.74%	1,938	3.64%	1,592	3.31%	
Rego Park	14,154	-3.78%	13,928	-9.87%	893	-10.79%	888	-52.51%	
Richmond Hill	8,662	-27.60%	7,846	-29.10%	4,605	-11.90%	3,656	-18.57%	
Ridgewood	12,397	-6.25%	23,774	2.51%	4,212	41.77%	3,145	-79.60%	
Rochdale Village	5,217	-17.37%	9,317	-13.66%	487	-45.40%	1,859	-8.92%	
Rosedale	4,514	-4.95%	6,502	-21.86%	634	4.11%	3,094	0.36%	
Seaside	7,255	1.06%	5,257	-25.14%	764	10.72%	1,469	-56.47%	
South Hollis	5,282	21.12%	9,185	12.53%	874	100.00%	3,493	-26.62%	
South Jamaica	688	-83.74%	3,236	-59.15%	94	-92.59%	574	-19.61%	1,2
South Ozone Park	4,966	-8.90%	5,801	-3.67%	205	0.99%	1,682	98.35%	
St. Albans	3,858	-26.51%	5,527	-27.57%	109	-44.39%	475	-46.57%	1
Steinway	15,592	-14.35%	13,635	-16.61%	1,415	-19.60%	3,970	-58.78%	1
Sunnyside	15,910	-8.93%	16,462	-12.72%	1,087	-23.07%	3,773	-23.84%	
Whitestone	10,213	-5.15%	7,428	-8.32%	1,617	21.67%	4,938	25.04%	2
Windsor Park	12,547	-11.09%	10,306	0.01%	886	-32.00%	2,104	-27.35%	
Woodhaven	10,224	0.02%	9,139	-12.03%	1,791	8.48%	1,069	-40.64%	
Woodside	9,444	-14.10%	12,979	-2.66%	3,060	10.23%	3,327	-24.68%	2
Community Libraries Total	654,971	-11.59%	611,119	-12.11%	86,206	8.20%	161,588	-22.25%	

President's Report: September 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Central Library Adult Learning Center	52	-69.23%	N/A	N/A	34	X	N/A	N/A	4
Elmezzi LIC Adult Learning Center	130	-51.67%	2,682	-52.28%	183	X	N/A	N/A	
Elmhurst Adult Learning Center	190	-42.07%	N/A	N/A	662	144.28%	N/A	N/A	4
Flushing Adult Learning Center	483	2.55%	8,001	8.33%	964	-40.09%	859	-8.23%	
Jackson Heights Adult Learning Center	82	-32.79%	N/A	N/A	891	-28.72%	1	-98.08%	4,5
Peninsula Adult Learning Center	53	10.42%	N/A	N/A	2,071	161.82%	N/A	N/A	4
Rochdale Adult Learning Center	112	0.90%	N/A	N/A	541	-17.66%	N/A	-100.00%	4
Steinway Adult Learning Center	9	-52.63%	N/A	N/A	N/A	N/A	N/A	N/A	4,5
Adult Learning Center Total	1,029	-27.28%	10,683	-17.86%	5,346	16.78%	860	-23.35%	

Central Adult Fiction	6,611	-5.06%							
Central Adult Fiction - Ask at Desk	3,074	7.48%							
Central Adult Non-Fiction	15,208	8.32%							
Central Adult Non-Fiction - Ask at Desk	7,473	-1.06%							
Central International Languages	1,279	4.66%							
Central International Languages - Ask at Desk	192	-16.88%							
Central Library Current Collection	3,662	-7.53%							
Central Library Fine Arts/Media Center	28,154	-13.65%							
Central Library Others	6,750	20.71%							
Central Library Hot Picks	4,078	-24.82%							
Central Library Interloan	131	32.32%							
Central Library Job Info Center	226	39.51%							
Central Library Young Adult Room	4,424	-17.15%							
Children's Library Discovery Center	20,812	-9.00%	29,151	-2.04%	7,880	110.36%	2,556	-18.42%	
Central Total	98,816	-6.64%	115,190	-4.96%	13,065	-25.49%	22,095	-18.66%	3

Flushing	65,564	-15.81%							
Flushing IRC	951	-26.90%							
Flushing Job Info Center (JIC)	27	-43.75%							
Flushing Media Center	18,623	71.56%							
Flushing Total	85,165	-5.46%	138,624	-1.05%	12,486	229.27%	30,301	-3.19%	

Attachment: Key Performance Indicators Report - September 2018 (1883 : Key Performance Indicators

President's Report: September 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
E-book and E-Magazines	47,957	-0.44%							
Virtual Music and Movies	55,561	47.42%							
Virtual Library Total	103,518	20.57%							
Langston Hughes Black Heritage	638	-3.63%							
Queens Village Mail-A-Book	4,085	8.56%			569	-26.96%			
Mobile Library	661	-22.24%			359	-2.18%			
Correctional Outreach	514	127.43%			102	-52.11%	168	X	
Miscellaneous Other	694	-25.85%							
Miscellaneous Total	53,574	0.08%							
System Total	949,039	-7.83%	882,326	-9.48%	119,084	11.75%	213,984	-19.65%	

Website Visits	548,438	-11.07%
Wireless use	31,766	-37.71%
Computer Sessions	226,805	-11.90%

Notes:

- 1 - Library closed for renovation during a portion of the current fiscal year.
- 2 - Library closed for renovation during a portion of last fiscal year.
- 3 - Central Library partially closed during renovation in last fiscal year.
- 4 - ALCs are not in separate area - accurate gate count not possible
- 5 - Steinway ALC moved to Jackson Heights ALC

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1891

AGENDA: Key Performance Indicators Report October 2018

Attachments:

Key Performance Indicator Report - October 2018 (PDF)

President's Report: October 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Arverne	21,943	15.67%	10,185	4.01%	1,057	38.71%	2,609	1.01%	
Astoria	6,808	-6.66%	7,360	-16.24%	1,047	-45.30%	1,194	-16.39%	
Auburndale	12,251	-8.20%	6,676	4.46%	1,423	32.50%	2,086	-36.03%	
Baisley Park	5,622	-6.72%	7,694	-11.04%	1,882	-39.21%	3,045	47.31%	
Bayside	23,791	-17.19%	14,937	5.09%	2,575	51.65%	4,517	-9.53%	
Bay Terrace	7,515	-13.58%	7,046	-11.04%	1,202	55.70%	1,312	16.42%	
Bellerose	8,503	-23.03%	8,588	-4.55%	736	-20.95%	2,413	-29.96%	1,2
Briarwood	11,815	-3.69%	12,054	11.68%	3,855	52.25%	6,154	37.92%	
Broadway	16,023	-1.35%	21,737	4.66%	5,779	4.26%	7,729	-3.05%	
Broad Channel	5,142	-7.32%	2,119	24.65%	80	-77.96%	29	-57.97%	
Cambria Heights	5,812	-12.26%	16,224	1.46%	4,894	41.65%	822	82.26%	
Corona	14,555	-4.33%	21,289	-10.29%	3,790	-22.97%	5,518	18.36%	
Court Square	7,244	18.46%	9,025	6.09%	1,503	9.15%	1,149	6.49%	
Douglaston	8,945	-15.46%	7,843	-8.66%	440	-43.73%	1,371	-12.51%	
East Elmhurst	46	-98.86%	0	X	0	X	0	X	1,2
East Flushing	8,662	-2.40%	7,144	3.10%	1,752	30.65%	1,288	-2.72%	
Elmhurst	43,119	-22.22%	36,271	-26.50%	2,475	-24.91%	11,187	12.00%	
Far Rockaway	2,022	-73.45%	328	-97.38%	136	-91.75%	40	-98.23%	1
Forest Hills	30,236	2.71%	25,683	3.73%	3,955	-4.68%	14,378	-18.18%	
Fresh Meadows	38,401	-7.47%	18,800	5.92%	2,096	61.85%	6,883	-1.52%	
Glen Oaks	23,526	-4.39%	16,315	7.08%	6,430	139.75%	11,952	49.98%	
Glendale	4,541	-42.14%	6,275	19.09%	538	-35.18%	714	-49.61%	1,2
Hillcrest	12,969	0.98%	9,567	5.86%	752	27.67%	6,177	88.09%	
Hollis	6,278	-6.55%	8,158	-1.35%	678	-29.52%	1,985	47.58%	
Howard Beach	8,385	-8.03%	7,048	4.77%	853	320.20%	3,029	-0.59%	
Jackson Heights	28,719	-2.82%	33,599	0.07%	4,019	1.18%	4,637	-13.87%	
Kew Gardens Hills	25,048	-21.04%	17,700	6.37%	1,076	288.45%	2,149	-23.28%	2
Langston Hughes	6,291	9.05%	14,692	12.48%	3,754	358.92%	1,772	-5.29%	
Laurelton	5,686	-18.98%	9,441	-11.39%	406	-45.79%	1,131	-24.35%	
Lefferts	9,094	-12.40%	11,974	-7.03%	1,367	0.74%	7,087	52.51%	

Attachment: Key Performance Indicator Report - October 2018 (1891 : Key Performance Indicators Report

President's Report: October 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Lefrak City	7,402	-8.86%	12,801	-0.08%	1,028	60.12%	1,214	-70.47%	
Long Island City	8,385	-11.41%	11,169	-16.87%	3,527	-12.81%	6,778	43.48%	
Maspeth	15,058	-6.65%	10,849	-5.87%	1,098	-8.12%	1,906	-39.43%	
McGoldrick	11,161	13.45%	7,942	-5.78%	1,677	54.70%	3,114	54.69%	2
Middle Village	6,403	10.80%	3,896	1.91%	491	-25.38%	1,508	59.92%	
Mitchell-Linden	15,468	-15.29%	12,394	-11.96%	1,352	-2.10%	3,420	-12.20%	
North Forest Park	11,247	-4.91%	8,594	-1.61%	370	-54.26%	1,100	-61.90%	
North Hills	8,193	-5.69%	7,536	-7.39%	893	36.13%	1,766	73.14%	
Ozone Park	8,417	-5.48%	11,272	6.40%	557	-45.87%	1,485	112.45%	
Peninsula	15,854	-6.60%	14,863	4.82%	1,022	-32.85%	1,752	28.16%	
Pomonok	7,737	6.20%	7,131	-2.23%	1,399	-35.88%	899	-20.58%	
Poppenhusen	6,317	-6.04%	5,674	-9.10%	946	71.69%	654	-42.28%	
Queensboro Hill	8,178	4.59%	12,041	0.30%	2,274	211.93%	932	-32.71%	
Queens Village	6,861	-16.27%	8,912	2.84%	2,996	50.78%	1,678	-2.78%	
Rego Park	15,697	1.02%	16,573	3.06%	1,339	19.13%	1,749	-11.31%	
Richmond Hill	10,264	-17.39%	10,200	-19.03%	6,896	2.96%	4,562	-13.92%	
Ridgewood	13,386	3.19%	26,979	15.88%	5,793	33.73%	4,092	39.28%	
Rochdale Village	5,739	-11.16%	11,931	-3.35%	879	-59.94%	2,126	-50.09%	
Rosedale	5,050	0.66%	8,134	-10.85%	775	32.25%	3,224	4.37%	
Seaside	7,134	-6.79%	5,888	-21.35%	1,075	5.39%	4,276	67.82%	
South Hollis	4,932	-2.07%	11,134	14.57%	955	64.66%	6,621	35.34%	
South Jamaica	2,566	-44.34%	6,474	-28.30%	543	6.26%	1,531	61.33%	1,2
South Ozone Park	5,430	-12.11%	6,576	0.74%	297	-37.34%	1,229	198.30%	
St. Albans	5,145	-11.55%	8,365	-6.49%	1,105	55.63%	718	86.01%	1
Steinway	14,645	-21.60%	13,902	-17.39%	1,523	-23.39%	3,769	-50.38%	1
Sunnyside	16,645	0.93%	18,310	-5.77%	1,794	-7.00%	4,645	-13.55%	
Whitestone	11,104	-0.22%	7,525	-8.10%	2,267	17.83%	5,190	-16.16%	2
Windsor Park	13,854	1.15%	11,176	-2.46%	2,456	52.64%	2,491	-21.81%	
Woodhaven	10,451	-0.54%	10,496	-17.87%	2,995	13.15%	1,629	-3.89%	
Woodside	10,245	-8.31%	14,625	-0.57%	3,094	-24.43%	3,793	-4.82%	2

Attachment: Key Performance Indicator Report - October 2018 (1891 : Key Performance Indicators Report

President's Report: October 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Community Libraries Total	697,963	-8.95%	699,134	-5.75%	113,966	8.92%	194,208	-1.01%	
Central Library Adult Learning Center	76	-71.21%	N/A	N/A	241	-35.04%	N/A	N/A	4
Elmezzi LIC Adult Learning Center	158	-42.34%	4,042	-35.36%	806	-22.20%	N/A	N/A	
Elmhurst Adult Learning Center	193	-39.50%	N/A	N/A	1,639	368.29%	N/A	N/A	4
Flushing Adult Learning Center	562	-5.39%	9,568	15.84%	2,367	-20.73%	1,073	-12.76%	
Jackson Heights Adult Learning Center	91	13.75%	N/A	N/A	2,319	2315.63%	0	X	4,5
Peninsula Adult Learning Center	29	-38.30%	N/A	N/A	2,334	24.22%	N/A	N/A	4
Rochdale Adult Learning Center	102	-43.33%	N/A	N/A	1,348	267.30%	N/A	X	4
Steinway Adult Learning Center	3	-87.50%	N/A	N/A	N/A	N/A	N/A	N/A	4,5
Adult Learning Center Total	1,214	-31.87%	13,610	-6.22%	11,054	56.02%	1,073	-18.22%	
Central Adult Fiction	6,846	5.86%							
Central Adult Fiction - Ask at Desk	3,000	5.89%							
Central Adult Non-Fiction	15,837	6.29%							
Central Adult Non-Fiction - Ask at Desk	7,914	-0.45%							
Central International Languages	1,236	-4.48%							
Central International Languages - Ask at Desk	237	5.80%							
Central Library Current Collection	3,594	-9.61%							
Central Library Fine Arts/Media Center	30,000	-16.61%							
Central Library Others	6,995	11.76%							
Central Library Hot Picks	3,950	-29.83%							
Central Library Interloan	156	92.59%							
Central Library Job Info Center	212	64.34%							
Central Library Young Adult Room	4,585	-10.90%							
Children's Library Discovery Center	23,614	-11.11%	29,538	-9.94%	2,897	-2.72%	3,143	-16.81%	
Central Total	104,947	-8.24%	126,805	-3.87%	9,299	-30.63%	29,736	-4.79%	3
Flushing	66,050	-15.64%							
Flushing IRC	961	-26.98%							

Attachment: Key Performance Indicator Report - October 2018 (1891 : Key Performance Indicators Report

President's Report: October 2018

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Flushing Job Info Center (JIC)	44	33.33%							
Flushing Media Center	20,615	72.87%							
Flushing Total	87,670	-4.26%	145,966	-0.02%	16,896	147.81%	35,695	-2.06%	

E-book and E-Magazines	55,194	13.49%
Virtual Music and Movies	55,414	44.02%
Virtual Library Total	110,608	26.98%
Langston Hughes Black Heritage	489	-29.23%
Queens Village Mail-A-Book	4,354	6.53%
Mobile Library	1,179	11.12%
Correctional Outreach	580	78.46%
Miscellaneous Other	1,223	5.70%
Miscellaneous Total	61,260	12.26%

422	-27.99%		
63	-96.73%		
192	-39.24%	260	X

System Total	1,008,528	-5.52%	995,792	-4.41%	152,814	15.28%	259,639	-1.63%	
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Website Visits	545,640	-12.22%
Wireless use	35,786	-22.05%
Computer Sessions	250,304	-5.70%

- Notes:
- 1 - Library closed for renovation or extended emergency during a portion of the current fiscal year.
 - 2 - Library closed for renovation or extended emergency during a portion of last fiscal year.
 - 3 - Central Library partially closed during renovation in last fiscal year.
 - 4 - ALCs are not in separate area - accurate gate count not possible
 - 5 - Steinway ALC moved to Jackson Heights ALC

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1885

AGENDA: Selection of Nominating Committee for Election of Officers 2019

Background:

Pursuant to the By-Laws, a Nominating Committee must be elected in November of each year and must prepare and submit to the Board of Trustees at least ten (10) days prior to the Board's regular meeting in December (presently scheduled for December 20, 2018) the slate of candidates for the officers of the Library for the forthcoming year. The By-Laws call for the Chair of the Board to appoint two of the five members to the Nominating Committee and for the Board to elect the other three members.

The date of the Nominating Committee meeting is scheduled for December 6, 2018.

Recommended Motion for Consideration by the Board of Trustees:

I move to accept the Chair of the Board's appointment and the Board's election of the following trustees to the Nominating Committee:

Chair of the Board appointed:

- [1]
- [2]

Board elected:

- [1]
- [2]
- [3]

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1892

AGENDA: Calendar of Meeting Dates January 2019 through December 2019

Background:

Dates for Committee and Board of Trustees meetings have been approved through December 2018.

Current Status:

The Chair of the Board proposes the following dates for Committee and Board of Trustees meetings for the period January 2019 through December 2019.

Recommended Motion for Consideration:

I move that the calendar of Board of Trustees and Committee meeting dates for 2019 be approved as presented.

Attachments:

2019 BOT Calendar of Meetings (PDF)

QUEENS PUBLIC LIBRARY BOARD OF TRUSTEES

CALENDAR OF COMMITTEE & BOARD OF TRUSTEES MEETINGS

January through December 2019

EXECUTIVE COMMITTEE, BUILDINGS & GROUNDS COMMITTEE & any other committee meetings, as needed		FINANCE & INVESTMENTS COMMITTEE & BOARD OF TRUSTEES MEETINGS	
Thursday, January 10 , 2019		Thursday, January 24, 2019	
Thursday, February 7, 2019		Thursday, February 21, 2019	
Thursday, March 7, 2019		Thursday, March 21, 2019¹	
Thursday, April 4, 2019	Thursday, April 11, 2019²	Thursday, April 18, 2019	
Thursday, May 2, 2019		Thursday, May 16, 2019	
Thursday, June 13, 2019		Thursday, June 27, 2019	
Thursday, July 11, 2019 <i>(if needed)</i>		Thursday, July 25, 2019 <i>(if needed)</i>	
Thursday, August 8, 2019 <i>(if needed)</i>		Thursday, August 22, 2019 <i>(if needed)</i>	
Thursday, September 5, 2019³		Thursday, September 19, 2019	
Thursday, October 10, 2019		Thursday, October 24, 2019	
Thursday, November 7, 2019		Thursday, November 21, 2019	
Thursday, December 5, 2019⁴		Thursday, December 19, 2019	

¹ March 21 – Purim (Jewish Holiday)

² April 11 – Public Hearing Date – Location: TBD

³ September 5 – Includes the Audit Committee & the Special Meeting of the Board to accept report of the Audit Committee.

⁴ December 5 – Includes the Nominating Committee

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: November 20, 2018

ITEM ID #: 1884

AGENDA: Motion to Adjourn

Recommended Motion for Consideration:

I move that the meeting be adjourned.